

At a regular meeting of the Charlotte County Board of Supervisors held in the Administration Building of said county on February 13, 2018 at 1:30 p.m.

Present: Gary D. Walker - Chairman
Garland H. Hamlett, Jr. Vice Chairman
Kay M. Pierantoni
Robert L. Shook, Jr.
Nancy R. Carwile
Donna Fore
Royal S. Freeman

Absent:

Chairman Walker called the meeting to order.

Kay M. Pierantoni gave the invocation.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with all other members present and voting yes to approve the agenda as amended.

Motion was made by Kay M. Pierantoni, seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to approve the minutes as corrected.

Motion was made by Nancy R. Carwile, seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to appoint R. B. Clark, Donna Fore and Barbara Halligan to the Commonwealth Regional Council Comprehensive Economic Development Strategy Committee.

Public Comment Period: Linda Adams and Terry Ramsey addressed the board.

Motion was made by Nancy R. Carwile, seconded by Kay M. Pierantoni and carried with all other members present and voting yes to schedule a joint public hearing with the Planning Commission for Monday, March 12, 2018 at 7:00 p.m.

Motion was made by Kay Pierantoni seconded by Nancy R. Carwile and carried with all other members present and voting yes to re-appoint Debra Haskins to the Planning Commission representing District B for a term of 4 years.

Motion was made by Nancy R. Carwile, seconded by Royal S. Freeman and carried with all other members present and voting yes to approve the guidelines for the Animal Shelter as presented.

Motion was made by Garland H. Hamlett, Jr., seconded by Kay M. Pierantoni and carried with all other members present and voting yes to adopt the following Hazardous Mitigation Plan as presented;

WHEREAS, Charlotte County is vulnerable to an array of hazards that can cause loss of life and damage to public and private property; and

WHEREAS, the County desires to seek ways to mitigate situations that may aggravate such circumstances, and the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from hazards; and

WHEREAS, the County is covered under a regional hazard mitigation plan that outlines ways to protect its citizens and property from the effects of hazards, in accordance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, that plan must be reviewed and updated every five years for the County to remain in compliance with Section 322 of the Robert T. Stafford Disaster

Relief and Emergency Assistance Act, and to remain eligible for certain types of federal assistance in the event of a disaster affecting the County; and

WHEREAS, the Commonwealth Regional Council (CRC) has undertaken an update of the regional hazard mitigation plan, which includes Charlotte County, with input from the appropriate local and state officials; and

WHEREAS, citizens have been afforded an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Virginia Department of Emergency Management and the Federal Emergency Management Agency have reviewed the updated hazard mitigation plan for legislative compliance and have approved the plan pending the completion of local adoption procedures.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors for Charlotte County hereby adopts the updated CRC Regional Hazard Mitigation Plan, as applicable to the County, and agrees to take such official actions as reasonably necessary, and as available resources allow, to carry out the proposed actions in the plan.

Motion was made by Kay M. Pierantoni, seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to award the Voice Over IP Telephone project to Kinex Telecom.

Motion was made by Robert L. Shook, Jr., seconded by Kay M. Pierantoni and carried with all other members present and voting yes to approve the radio equipment proposed for Court House Security and appropriate \$29,865.60 for the purchase of same.

The Chairman appointed a joint committee of the Board of Supervisors, Fire Department, EMS and Rescue Squad consisting of Bill Mayhew, Walt Bailey, Chris Russell, Garland H. Hamlett, Jr. and Royal Freeman to aid in determining the needs of the Fire, Rescue and EMS. Garland H. Hamlett, Jr. and Royal Freeman are designated to Co-Chair the committee.

Motion was made by Garland H. Hamlett, seconded by Robert L. Shook, Jr. and carried with all members present and voting yes to appropriate the following totaling \$23,227.48;

10-3102-5413 -	Sheriff's Department-Operating Supplies	\$ 735.84
10-3102-7002 -	Sheriff's Department-Furniture/Fixtures	1,261.36
10-3104-3002 -	E911 Systems – Professional Services	21,230.28

Motion was made by Nancy R. Carwile, seconded by Royals S. Freeman and carried with all other members present and voting yes to approve the invoices in the amount of \$2,102,010.06.

Motion was made by Nancy R. Carwile, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to pay the following coyote claims; Stephen Kanagy (2 claims), Jacob Lipscomb, Colby Lacks (2 claims), Robbie Canada, Austin Bryant, Dale E. Occhiuto, and Frank Clowdis (3 claims).

Motion was made by Kay Pierantoni, seconded by Donna Fore and carried with all other members present and voting yes to adopt the following policy for approval of invoices;

All invoices submitted to the Finance Director shall have written approval indicated by department head or person designated by that department head on the invoice.

All invoices for charges for a specific building should indicate name of building on which material will be used. All invoices involving vehicles should indicate which county vehicle the purchases pertain to.

In the Board Packet there should be a certification from the Administrator stating the following;

“The following invoices submitted for your approval for payment for (month/year) have been properly reviewed and I certify all charges and documentation of such charges are in accordance with County Policy, State of Virginia Code and Federal Laws.”

In the absence of the Administrator the Finance Director will sign.

Discussion on the County Utility Tax was tabled until the March meeting.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with all other members present and voting yes to form a committee consisting of Nancy Carwile, Kay Pierantoni and Donna Fore for policy and procedures.

Motion was made by Nancy R. Carwile, seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to convene in closed session to discuss the following as permitted by Virginia Code Section 2.2-3711.A.1, a personnel matter involving performance evaluation or job assignments of specific public officers, appointees or employees and demotion discipline or resignation of specific public officers, appointees or employees.

Motion was made by Nancy R. Carwile, seconded by Royal S. Freeman to enter into open session and adopt the following resolution;

WHEREAS, the Board of Supervisors of Charlotte County, “Board”, convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act.

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

Roll call vote as follows; Nancy R. Carwile-Aye; Royal S. Freeman-Aye; Kay Pierantoni-Aye; Robert L. Shook, Jr.-Aye; Donna Fore-Aye; Garland H. Hamlett, Jr.-Aye; and Gary D. Walker-Aye.

Motion was made by Kay M. Pierantoni, seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to issue an RFP for Professional Services to aid in the hiring of a successor to Mr. Clark who is retiring June 30, 2018.

The meeting was adjourned until March13, 2018.