

At a regular meeting of the Charlotte County Board of Supervisors held in the Administration Building of said county on November 13, 2018 at 1:30 p.m.

Present: Gary D. Walker - Chairman
Garland H. Hamlett, Jr. Vice Chairman
Kay M. Pierantoni
Robert L. Shook, Jr.
Donna Fore
Royal S. Freeman

Absent: Nancy R. Carwile

Chairman Walker called the meeting to order.

Royal S. Freeman gave the invocation.

Nancy R. Carwile arrived at 1:35 p.m.

Motion was made by Robert L. Shook, Jr., seconded by Kay M. Pierantoni and carried with all other members present and voting yes to approve the agenda as amended to include adding Patricia Berkeley, Treasurer to the Public Comment Period and for the Board of Supervisors to go into Closed Session.

Motion was made by Kay M. Pierantoni, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to approve the minutes for October 9, 2018 as presented.

Committee Reports

Finance Committee – Gary Walker, Chairman, no report.

Facilities Committee – Robert L. Shook, Jr. Chairman, no report.

Personnel Committee – Robert L. Shook, Jr. Chairman, no report.

Public Safety – Garland H. Hamlett, Jr. Chairman – Packet includes the Emergency Declaration Resolution for Hurricane Michael, along with updated Fire and EMS forms for accountability. Mr. Hamlett also had questions and concerns about the Communications RFP.

Public Works – Garland H. Hamlett, Jr. Chairman – The Drakes Branch Recycle Center has reopened and is operational.

Recreation – no report.

Broadband Authority – Nancy R. Carwile – Attended the Broadband Session at the Virginia Association of Counties meeting.

Public Comment Period

Rebecca Daley addressed the Board supporting the upgrades to Phenix and Bacon Elementary Schools as well as encouraged the Board to pursue bringing more broadband access to the County.

Patricia Berkeley addressed the Board with an update on the tax statements. Proofs should be ready today, and once they are approved they should be mailed on Friday, November 16, 2018 and the due date still being December 20, 2018 without penalty.

Being no more comments the Public Comment Period was closed.

Scot Shippee with VDOT addressed the Board with updates from Hurricane Michael including road repairs, tree cutting and bridge repairs. He also gave an update on the grass cutting schedule.

Nancy Leonard, School Superintendent updated the Board on the progress of the Board's request to provide information of all repairs and updates needed for Bacon and Phenix Elementary Schools.

Phillip Jamerson of Jamerson-Lewis address the Board with cost estimates requested by the Board of Supervisors to bring Bacon District and Phenix Elementary Schools up to a 15 year life expectancy.

Terra Napier with Workforce Development Agency addressed the Board with information on the Act Work Ready Programs provided by Workforce Development.

Motion was made by Garland H. Hamlett, Jr., seconded by Nancy R. Carwile and carried with all other members present and voting yes to adopt the following State of Emergency Resolution;

***WHEREAS**, the Board of Supervisors of Charlotte County, Virginia does hereby find as follows:*

- 1. That due to the occurrence of Hurricane Michael, Charlotte County is facing a condition of extreme peril to the lives, safety and property of the residents of Charlotte County;*
- 2. That as a result of this extreme peril, the proclamation of the existence of an emergency is necessary to permit the full powers of government to deal effectively with this condition of peril.*

***NOW, THEREFORE, BE IT HERBY PROCLAIMED** by the Board of Supervisors of Charlotte County, Virginia, that a local emergency now exists throughout Charlotte County; and*

***IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of this emergency the powers, functions, and duties of the Director of Emergency Services and the Emergency Services organization and functions of Charlotte County shall be those prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of Charlotte County in order to mitigate the effects of said emergency.*

In order to carry out the effect of this resolution, a sum of money, not to exceed \$_____, is hereby appropriated from the County's un-appropriated fund balance to cover the reasonable operational costs of emergency services pending further report to this Board and such additional appropriations as shall be deemed necessary to cover the expected scope of this emergency.

Motion was made by Donna Fore, seconded by Kay M. Pierantoni and carried with all other members present and voting yes to approve the Relay for Life request of a onetime donation of \$1,000.00 from the General Fund.

Motion was made by Garland H. Hamlett, Jr., seconded by Donna Fore and carried with all other members present and voting yes for the Recycle Centers to have the following Holiday Hours;

Closed Thanksgiving Day - November 22, 2018

Closed ½ Day Christmas Eve – December 24, 2018

Closed Christmas Day – December 25, 2018

Motion was made by Garland H. Hamlett, Jr., seconded by Robert L. Shook, Jr. to approve the new Fire and EMS Form effective January 1, 2019

Substitute Motion was made by Kay M. Pierantoni, seconded by Donna Fore requesting all Fire and EMS and Rescue return the new approved forms before funds for FY 2018-2019 are disbursed.

Roll call vote as follows; Kay M. Pierantoni – Aye; Donna Fore-Aye; Robert L. Shook, Jr.-Aye; Nancy R. Carwile-Aye; Royal S. Freeman-Aye; Garland H. Hamlett, Jr.-Aye; and Gary D. Walker-Aye.

Substitute Motion Carried.

Dr. Carwile led the discussion on the broadband initiative. Dr. Carwile suggested there be a meeting of the Broadband Authority following the January 2019 meeting.

The County Administrator was directed by the Board to set up a conference call with Center for Information Technology (CIT),

Dan Witt gave the Administrator's update.

Motion was made by Garland H. Hamlett, Jr., seconded by Royal S. Freeman and carried with Donna Fore voting no and all other members present and voting yes to appropriate the following in November for FY 2019;

10-3204-5604	Forest Fire Extinction	362.65 (Expenditures)
10-510030	Funds from General Fund Balance	362.65 (Estimated Revenue)

Motion was made by Robert L. Shook, Jr., seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to approve the invoices in the amount of \$1,153,781.04 for November FY 2019.

Supervisors Discussion

Supervisor Freeman made the suggestion all County Employees be paid before Christmas.

Supervisor Pierantoni is continuing Community Meetings and is receiving excellent attendance.

Supervisor Shook would like all schools to be considered if fencing is an option for safety.

Supervisor Carwile attended the CRC Meeting.

Supervisor Hamlett attended the VACo Leadership Course along with Supervisor Pierantoni.

Motion was made by Garland H. Hamlett, Jr. seconded by Donna Fore and carried with all other members present and voting yes for the Charlotte County Board of Supervisors to convene in closed meeting to discuss the following:

_____ as permitted by Virginia Code Section 2.2-3711.A.29 Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Motion was made by Garland H. Hamlett, Jr. and seconded by Nancy R. Carwile and carried with all other members present and voting yes to return to open session.

Motion was made by Garland H. Hamlett, Jr., seconded by Nancy R. Carwile and carried to certify the following;

WHEREAS, the Charlotte County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Virginia Code Section 2.2-3712 requires a certification by the Charlotte County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Charlotte County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Charlotte County Board of Supervisors.

Roll call vote as follows; Garland Hamlett, Jr.-Aye; Nancy R. Carwile-Aye; Kay M. Pierantoni-Aye; Robert L. Shook, Jr.-Aye; Royal S. Freeman-Aye; Donna Fore-Aye and Gary D. Walker-Aye;

The meeting was adjourned until December 11, 2018 at 1:30 p.m.

BY: _____
Daniel N. Witt, Clerk

APPROVED: _____
Gary D. Walker - Chairman