

MINUTES OF THE CHARLOTTE COUNTY ELECTORAL BOARD

December 6, 2017

The Charlotte County Electoral Board members met in the Registrar's Office at 10 A. M. on December 6, 2017, for their regular monthly meeting. Present were Sandra Marston, chairman; Larry Clark, vice-chairman; and Margaret Ann Elder, secretary.

The meeting was called to order, and the minutes of the previous meeting were approved.

The Chairman called for any old business to be brought forth. Sandy Marston moved that the group enter into closed session pursuant to Va. Code 2. 1-3711 for the purpose of discussing personnel. There was a second to the motion, and it carried.

Motion was made by Larry Clark that the Board return to regular session. Motion was made, seconded and approved to adopt the following resolution:

WHEREAS, The Charlotte County Electoral Board has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and

WHEREAS, 2.1-3712 of the Code of Virginia requires a certification by this board that such closed meeting was conducted in uniformity with Virginia Law,

NOW, THEREFORE, BE IT RESOLVED that the Charlotte County Electoral Board hereby certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and the motion convening the executive meeting was heard, discussed, or considered by the Board.

The vote to certify was as follows: Ms. Marston – aye; Mr. Clark – aye; Ms. Elder – aye.

Following the closed session, a motion was made, seconded, and carried to have staff give adequate time to election chiefs prior to election day to assemble needed materials for the next election and to discard unnecessary materials, check all needed electrical cords, etc.

Another motion to alter future training schedules so that an optional supper will be offered at 5 p.m., and training will commence promptly at 5:30 p.m. was properly made, seconded, and it passed. Board members also discussed their desire to have definite knowledge about where and when the Registrar's Office would be moving when the new courthouse is completed.

Board members were in agreement that the recent day of election and the canvass the following day went very smoothly.

With no new business to consider, the meeting was properly adjourned.

Respectfully submitted,

Margaret Ann Elder, Secretary