

DRAFT

MINUTES OF THE CHARLOTTE COUNTY ELECTORAL BOARD

September 5, 2018

The Charlotte County Electoral Board members met in new space to be occupied by the Registrar's Office at 10AM on September 5, 2018 for their regular monthly meeting. Present were: Lawrence Clark, Vice-Chair; Robert Bradner, Secretary. Also present were Nan Lambert, Registrar and one member of the public.

The Vice-Chair called the meeting to order. The minutes of the previous meeting were read and approved.

Old Business

Ms. Lambert announced that September 17 is the target date for the Registrar's Office to move into its new quarters. She has coordinated with the DSS as far as calendars are concerned and there are no conflicts for this month.

The Board of Supervisors is scheduled to present their resolution thanking Margaret Ann Elder for her service on the Charlotte County Electoral Board at this month's meeting.

Ms. Lambert has ordered 3400 ballots for the November election. She is in a position to copy and distribute should this number prove to be insufficient.

New Business

The State Electoral Board has instituted Risk Limiting Audits for all localities. Each locality will have one of these audits every five years with localities for any particular year being selected by a drawing.

Ms. Lambert has constructed a calendar for the upcoming election containing all of the important dates leading up to it.

Vice-Chair Clark leads the South Central District of Electoral Boards. He announced a meeting of all Chairs that he has called. He invited members to attend and will also report on the results of that meeting at our next meeting.

Ms. Lambert announced that notice of today's meeting was placed in both local papers along with a notice of the Registrar's Office move. She has some concerns with the placement of the notice in the Charlotte Gazette and will discuss future placements with them.

Vice-Chair Clark moved that the Board enter into closed session pursuant to Va. Code 2.1-3711 for the purpose of discussing personnel. Secretary Bradner seconded the motion. The motion carried.

Vice-chair Clark moved that the Board return to regular session. Secretary Bradner seconded and the following resolution was adopted:

WHEREAS, the Charlotte County Electoral Board has convened an executive meeting at the date pursuant to an affirmative recorded vote and in accordance with provisions of the Virginia Freedom of Information Act, and

WHEREAS, 2.1-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in uniformity with Virginia Law,

NOW, THEREFORE, BE IT RESOLVED that the Charlotte County Electoral Board hereby certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and the motion convening the executive meeting was heard, discussed or considered by the Board,

The vote to certify as follows: Vice-Chair Clark-aye; Secretary Bradner-aye.

Secretary Bradner moved that the meeting be adjourned. Vice-Chair Clark seconded.

The meeting was adjourned.

Robert C. Bradner, Secretary

Lawrence Clark, Vice Chair