

At a regular meeting of the Charlotte County Board of Supervisors held in the Administration Building of said county on April 10, 2018 at 1:30 p.m.

Present: Gary D. Walker - Chairman
Garland H. Hamlett, Jr. Vice Chairman
Kay M. Pierantoni
Robert L. Shook, Jr.
Nancy R. Carwile
Donna Fore
Royal S. Freeman

Absent:

Chairman Walker called the meeting to order.

Kay M. Pierantoni gave the invocation.

Motion was made by Kay M. Pierantoni seconded by Royal S. Freeman and carried with all other members present and voting yes to approve the agenda as amended including request from Donna Fore to add an update on Clarkton Bridge, Kay M. Pierantoni to add a Discussion on the Fund Balance, and Robert L. Shook, Jr. to add a Closed Session to Discuss Personnel, specifically the replacement of Russell Clark the County Administrator. These items were added under other county business.

Motion was made by Kay M. Pierantoni seconded by Donna Fore and carried with all other members present and voting yes to approve the minutes as corrected. Additions/Corrections to the March 2018 minutes are as follows;

Add to Page 3 - Public Comment Period, Terry Ramsey addressed the board with the issue of asking the board to comply with § 2.2-3707. Meetings to be public; notice of meetings; recordings; minutes, specifically concerning a summary of the discussion on matters proposed, deliberated or decided, should be included in written Minutes.

Add to Page 3 - Scot Shippee, VDOT, gave an update on road repairs, planned updates and heard concerns and answered questions from Board Members. The upcoming 6 year plan was discussed and Mr. Shippee asked Board Members to address any roads they would like added to the plan. He also gave an overview of resources that Board Members could access to facilitate roadside litter clean up.

Add to Page 5 - Debra Crowder, Executive Director of the South Central Workforce Development Board gave a presentation of the role of the Board and available services to assist job seekers and business.

Tim Burge of Skanska gave an update on the progress of the New Courthouse Building. Budget remains at \$13.9 million and completion date is projected for the first part of May 2018.

Patricia Berkeley, Treasurer addressed the Board regarding the ongoing issues with the current software. At her request, permission was given for her to close the Treasurer's Office for an afternoon to have an intensive work session with the vendor.

Committee Reports

Donna Fore – Nothing to Report

Royal Freeman – Nothing to Report

Kay Pierantoni – Attended the Communications Meeting, various other meetings throughout the month. Attended the CMPPT meeting along with the Facilities Committee meetings, which Mrs. Pierantoni is a member of the Committee. VACo training was also attended in March.

Robert L. Shook, Jr. – Nothing to Report

Nancy R. Carwile – Discussed trash disposed of off the right away of a public road. An address was recovered from the trash and the Sheriff's Department will contact.

Garland H. Hamlett, Jr. -Discussed repairs to the Recycle Centers.

Gary Walker – Discussed Bonus for the employees in the Treasurer's Office and the Commissioner of Revenue's Office for the overtime incurred due to the ongoing issues with the new software.

Motion was made by Nancy R. Carwile, seconded by Kay M. Pierantoni and carried with all other members present and voting yes to appropriate and pay from the 2017-2018 budget a onetime \$5,0000 (\$1,000 per employee) bonus for the employees at the Treasurer's office and the Commissioner of Revenue's office not to include the Constitutional Officers.

Public Comment

Terry Ramsey addressed the Board. His concerns were over the \$3 million allocated to Eureka Elementary School for repairs, with another \$3 million asked for by the Schools for repairs at Bacon and Phenix Elementary Schools. Mr. Ramsey is concerned that these "patches" will only lead to more money spent on repairs in the future.

Mr. Wayne Dunn addressed the Board with a request to close Rt. 698 (Green Road).

Scot Shippee, VDOT Residency Administrator gave an update on the upcoming 6 year plan along with the roads that are currently on the plan that should be taken care of this year. He also updated on drainage issues being corrected as well as inmate status for trash pickup, dead tree removal, grass cutting schedule and citizens concerns. He also advised the board on procedures to follow for Mr. Dunn's request of a road closure.

Tim Burge of Skanska gave an update on the Courthouse Project. Budget remains at \$13.9 million and move in date is scheduled for June 1, 2018.

Motion was made by Garland H. Hamlett, Jr., seconded by Nancy R. Carwile and carried with all other members present and voting yes to approve the following resolution for Vietnam Veterans Day;

WHEREAS, many Charlotte County citizens bravely wore the uniforms of our armed services and faithfully served our country during the Vietnam War; and

WHEREAS, more than 58,000 members of the United States Armed Forces, including seven servicemen from Charlotte County, lost their lives in the Vietnam War; and

WHEREAS, upon the conclusion of their service, Vietnam veterans returned home to a country deeply divided over the war and did not receive the recognition and respect they deserved; and

WHEREAS, the Vietnam War Veterans Recognition Act of 2017 officially recognizes March 29th as National Vietnam War Veterans Day; and

WHEREAS, the Charlotte County Board of Supervisors wishes to honor the men and women who served in the Vietnam War and remember and pay tribute to the many who lost their lives in service to our nation and those who are still missing in action;

NOW THEREFORE, BE IT RESOLVED, that the Charlotte County Board of Supervisors does hereby recognize March 29th as National Vietnam War Veterans Day and encourages all citizens to join us in thanking Vietnam veterans for the service they so selflessly gave.

The Chairman set a Public Hearing on the County Budget for May 21, 2018 at 7:00 p.m.

Dr. Nancy Leonard, Superintendent, Charlotte County Schools addressed the Board. Dr. Leonard discussed Budget Considerations with the Board for the upcoming Fiscal Year 2019. Those considerations were;

- Funding for Facilities Improvements at Bacon District and Phenix Elementary Schools at a cost of \$3 million dollars.
- Move Nurses to a Teacher Salary Scale
- +23.09% Renewal rate of health insurance if increase is absorbed by CCPS
- Step Increases for all Employees
- Provisions of health insurance to all contracted, part-time employees (less than 30-hour per week of employment)
- 2% Pay raise for all Employees
- Provision of health insurance to all contracted, part-time employees with the increased 23.09% renewal rate of health insurance absorbed by CCPS

The Chairman set a Joint Public Hearing with the Charlotte County Planning Commission for May 7, 2018 at 7:00 p.m. concerning a Conditional Use Permit for A Sawmill to be built on Germantown Road.

Gary Walker member of the Personnel Committee gave an update on the RFP's received for the Executive Search Committee. The Personnel Committee met on Monday April 9, 2018. Eight proposals were received from the following companies;

- Edwards Management Consultants
- Gallagher Titan
- Hartz Search
- S. Renee Narloch & Associates
- Springsted Incorporated
- Summit Insurance group
- The Berkley Group
- Wolfcreek Consulting

The Committee hopes to have a recommendation to the Board as quickly as possible.

Howard Hobgood, Chairman of the Communications Committee addressed the Board. The Communications Committee is requesting the Purchasing Agent, Monica Elder issue a RFP for a new radio system for the Sheriff's Department, Schools, EMS, Fire and Rescue.

Russell Clark, County Administrator addressed the Board concerning road conditions into the Sheriff's Department and road conditions at the Recycle Centers. Estimated cost to pave the Sheriff's Department roadway and parking area would be \$100,000 and to pave each Recycle Center would be \$125,000 per center.

Mr. Clark suggested including money in the current budget in the amount of \$225,000 to improve the Sheriff's Department entrance and one recycle center.

Gary Walker, Chairman, suggested putting \$100,000 in the current budget for the Sheriff's Department paving and paving a Recycle Center each year beginning in Fiscal Year 2019.

Motion was made by Nancy R. Carwile, seconded by Garland H. Hamlett, Jr. to put \$100,000 in the current budget for the Sheriff's Department paving expenses.

Roll call as follows; Nancy R. Carwile-Aye; Garland H. Hamlett, Jr. – Aye; Kay M. Pierantoni - Aye; Robert L. Shook, Jr. – Aye; Donna Fore – Aye; Royal Freeman – Abstain and Gary Walker – Aye.

Motion was made by Nancy R. Carwile, seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to appropriate the following to the Volunteer Fire Departments;

10-3202-5604 Volunteer Fire Departments – Contributions \$180,000

Motion was made by Nancy R. Carwile, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to pay the invoices in the amount of \$1,161,859.60.

Donna Fore requested R. B. Clark, Administrator give an update on the Clarkton Bridge Boat Ramp.

Mr. Clark contacted Mr. Scott Hillis by phone who is the current owner of the property where the boat ramp is located on. After their conversation Mr. Hillis sent a letter to Mr. Clark, and the Board of Supervisors stating that he is not interested in leasing the boat ramp to the County for public use. The boat ramp is located on private property and is not required to be open for public use.

Kay Pierantoni discussed the current fund balance. Gary Walker requested the Finance Director provide a figure for the Board for the next budget workshop.

Motion was made by Robert L. Shook, Jr., seconded by Kay M. Pierantoni and carried with all other members present and voting yes to convene into closed session to discuss the following as permitted by Virginia Code Section 2.2-3711.A. a personnel matter involving personnel.

Chairman Walker called the meeting back to order.

Motion was made by Robert L. Shook, Jr., seconded by Garland Hamlett, Jr. and carried with all other members present and voting yes to return to open session and certify the following;

Whereas, the Charlotte County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

Whereas, Virginia Code Section 2.2-3712 requires a certification by the Charlotte county Board of Supervisors that such closed meeting was conducted in conformity the Virginia law;

Now, Therefore, Be It Resolved that the Charlotte County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Charlotte County Board of Supervisors.

Motion was made by Garland H. Hamlett, Jr. seconded by Royal S. Freeman and carried with all other members present and voting yes to enter into closed session under Section 2.2-3711 (A) (29) Contracts for discussion PPEA with the Charlotte County School Board.

Vice Chair Garland Hamlett, Jr. called the meeting back to order.

Motion was made by Robert L. Shook, Jr., seconded by Donna Fore and carried with Gary Walker absent and all other members present and voting yes to certify the Charlotte County Board of Supervisors entered into closed session under Section 2.2-3711 (A) (29) Contracts for discussion of PPEA.

The meeting was adjourned until May 7, 2018.