

At a regular meeting of the Charlotte County Board of Supervisors held in the Administration Building of said county on September 11, 2019 at 1:30 p.m.

Present: Garland H. Hamlett, Jr. Chairman  
Robert L. Shook, Jr. Vice Chairman  
Gary D. Walker  
Kay M. Pierantoni  
Crystal S. Shepherd  
Donna Fore  
Royal S. Freeman

Absent:

Chairman Hamlett called the meeting to order.

Gary D. Walker gave the invocation.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with all other members present and voting yes to approve the agenda as amended to include approval of the PPTRA Resolution for FY 2020.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with all other members present and voting yes to amend the agenda to include the following item prior to the Board's Closed meeting;

Authorization for the Charlotte County Treasurer to issue a refund check for overpayment by Genesis Products, Inc. of FY19 personal property tax in the sum of \$48,543.37.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with all other members present and voting yes to authorize Patricia P. Berkeley, Charlotte County Treasurer to issue a refund check for overpayment by Genesis Products, Inc. of FY19 personal property tax in the sum of \$48,543.37.

Motion was made by Robert L. Shook, Jr., seconded by Royal S. Freeman and carried with all other members present and voting yes to approve the minutes as presented.

***Committee Reports:***

Gary D. Walker – Supervisor Walker reported the Commonwealth Regional Council is continuing to work on projects for the Towns of Keysville, Phenix and Charlotte Court House. Supervisor Walker received a thank you card from the Dixie Boys Baseball Team who attended the World Series this year.

Donna Fore – Supervisor Fore attended a broadband meeting in Richmond. She is currently working to find grant funding and other options to bring broadband to the County. Supervisor Fore requested discussion of broadband be added to the October or November agenda. The Broadband Authority previously formed should be discussed by the Board members to determine if an Authority should remain in place or if a citizen committee should be formed.

Royal S. Freeman – None

Kay M. Pierantoni – Supervisor Pierantoni, Margaret Elder and Mr. Witt attended a meeting in Chase City with Congressman Denver Rigglesman to discuss broadband in the area. The Facilities Committee will meet the week of September 30<sup>th</sup>. Supervisor Pierantoni attended the Planning Commission meeting and the Social Services meeting. Supervisor Pierantoni reported the Piedmont Alliance for Prevention of Substance Abuse will meet on September 25, 2019 at 11:00 a.m. at the SVCC in Keysville. The Christmas Parent's Program continues to move forward and will meet Thursday, September 12<sup>th</sup> at 7:00 p.m. at the Drakes Branch Town Office.

Crystal Shepherd - None

Robert L. Shook, Jr. – Supervisor Shook reported the Solid Waste committee met on Thursday, September 5<sup>th</sup> and decided to collect data on the recycle center closings and make a recommendation at the October meeting. Supervisor Shook also met with the School Committee and they are continuing to collect information on the need for school renovations.

Garland H. Hamlett, Jr. – Chairman Hamlett is continuing the classes thru VACo with Supervisor Pierantoni. The last class is focusing on planning. Chairman Hamlett has discussed with Mr. Witt the establishment of a citizen's academy, which allows citizens to learn more about local government.

***Public Comment:***

Hazel Bowman Smith addressed the Board with concerns over the concealed weapons permit fee and the allocation of the fee.

Being no further comment the Public Comment period was closed.

Scott Frederick with VDOT addressed the Board. Mr. Frederick provided statistics on accidents recorded in Charlotte County. Mr. Frederick provided an update on the mowing for the primary and secondary routes. Hurricane Michael storm related damage has been finished. Route 652 is the next Rural Rustic Project that will begin. Mr. Frederick reported VDOT is continuing to work on problem areas and normal work orders received each day.

Motion was made by Gary D. Walker, seconded by Royal S. Freeman and carried with all other members present and voting yes to adopt the following resolution honoring Jane Eagle, Vicky Brown and Lisa Myers for their service with the Sheriff's Department:

**WHEREAS**, Janie G. Eagle began her career at the Charlotte County Sheriff's Office as the Local Inmate Data System Technician on August 1, 2003; and

**WHEREAS**, during her tenure Ms. Eagle also served as Secretary to the Chief Jailor; and

**WHEREAS**, Janie G. Eagle performed her job duties with skill, care and a sincere commitment to her profession and was an asset to the Sheriff, her co-workers and the citizens of Charlotte County; and

**WHEREAS**, on July 1, 2019, Janie G. Eagle retired from the Charlotte County Sheriff's Office,

**NOW THEREFORE, BE IT RESOLVED**, that the Charlotte County Board of Supervisors wishes to express their sincere gratitude and appreciation to Janie G. Eagle for her many years of service, dedication and hard work.

**BE IT FURTHER RESOLVED**, that this resolution be permanently recorded in the minutes of the Charlotte County Board of Supervisors.

**WHEREAS**, Lisa S. Myers began her career at the Charlotte County Sheriff's Office as a part-time Jailor on December 5, 1990, moving into a full-time Jailor position in 1993 and being promoted to E911 Coordinator on November 1, 2000; and

**WHEREAS**, Lisa S. Myers faithfully served Charlotte County, performing her job duties with skill, care and a sincere commitment to her profession; and

**WHEREAS**, during her tenure, Ms. Myers played a key role in the development of Charlotte County's E911 services and the implementation of new technologies in

the E911 Office which have benefitted Charlotte County's citizens, emergency services personnel and the local community; and

**WHEREAS**, on July 1, 2019, Lisa S. Myers retired from the Charlotte County Sheriff's Office,

**NOW THEREFORE, BE IT RESOLVED**, that the Charlotte County Board of Supervisors wishes to express their sincere gratitude and appreciation to Lisa S. Myers for her many years of service, dedication and hard work.

**BE IT FURTHER RESOLVED**, that this resolution be permanently recorded in the minutes of the Charlotte County Board of Supervisors.

**WHEREAS**, Vickie D. Brown began her career at the Charlotte County Sheriff's Office as a part-time Jailer on September 19, 2005, moving into a full-time Jailer position in July of 2007; and

**WHEREAS**, during her tenure Vickie D. Brown also served as a dispatcher, assisting citizens of Charlotte County in need of emergency assistance, and as a General Instructor at the Central Virginia Criminal Justice Academy; and

**WHEREAS**, Vickie D. Brown performed her job duties with skill, care and a sincere commitment to her profession; and

**WHEREAS**, on August 1, 2019, Vickie D. Brown retired from the Charlotte County Sheriff's Office,

**NOW THEREFORE, BE IT RESOLVED**, that the Charlotte County Board of Supervisors wishes to express their sincere gratitude and appreciation to Vickie D. Brown for her many years of service, dedication and hard work.

**BE IT FURTHER RESOLVED**, that this resolution be permanently recorded in the minutes of the Charlotte County Board of Supervisors.

Motion was made by Donna Fore, seconded by Royal S. Freeman and carried with all other members present and voting yes to adopt the following resolution recognizing POW/MIA;

**WHEREAS**, Charlotte County recognizes the important role played in the history of the United States by Prisoners Of War (POW) and by those declared Missing In Action (MIA); and

**WHEREAS**, POW/MIA Recognition Day is being observed in Charlotte County, Virginia on the third Friday of September; and

**WHEREAS**, the history of this nation has been shaped by brave men and women in the Armed Forces who have answered the call of America's highest duty; and

**WHEREAS**, while we honor our veterans for their strength, service, and sacrifice, it is equally important to remember service people who have been Prisoners Of War or who remain unaccounted for and are Missing In Action; and

**WHEREAS**, there are still thousands of American military personnel whose whereabouts remain unknown; and

**WHEREAS**, the families of these courageous soldiers deserve to know that we have not forgotten their outstanding contributions to this nation; and

**WHEREAS**, the POW/MIA flag stands as a powerful symbol of national commitment to America's POW/MIAs

**NOW, THEREFORE, BE IT RESOLVED** that a ceremony in honor of our POW/MIAs commence at 10:00 AM, September 20, 2019 and that the POW/MIA flag be flown continuously in honor of our POW/MIAs.

Motion was made by Royal S. Freeman, seconded by Donna Fore and carried with all other members present and voting yes to adopt the following resolution for first responders;

**WHEREAS**, throughout the Commonwealth, courageous and dedicated men and women work to protect and aid the public during emergencies as both professional and volunteer first responders; and

**WHEREAS**, first responders include 911 dispatchers, law-enforcement officers, professional and volunteer firefighters, professional and volunteer emergency medical services personnel, emergency management professionals, search and rescue teams, rescue pilots and divers, the Virginia National Guard, and members of other organizations in the public safety sector; and

**WHEREAS**, every day, first responders risk their own safety in the performance of their duties to protect the citizens of the Commonwealth; and

**WHEREAS**, first responders are the first and best defense against all emergencies that threaten Virginia communities; and

**WHEREAS**, first responders are ready to aid the people of Virginia 24 hours a day, seven days a week, regardless of inclement weather or other hazards; and

**WHEREAS**, first responders are highly trained, specialized workers who contribute their excellent skills for the public good; and

**WHEREAS**, the members of first responder organizations undergo extensive education and training and make significant personal sacrifices in order to achieve the expertise required to respond to emergency situations; and

**WHEREAS**, in addition to maintaining safety and order in times of crisis, many first responders in Virginia also enhance their communities as volunteers for service organizations, churches, and schools;

**NOW THEREFORE, BE IT RESOLVED**, that the Charlotte County Board of Supervisors designates September 11, in 2019 and in each succeeding year, as First Responders Day in Charlotte County, Virginia.

Mr. Harvey Darden with the Virginia Department of Forestry addressed the Board with a request for a letter of support to establish a State Forest on approximately 4,944 acres of property formerly owned and managed by Stanley Lumber Company. The property is located adjacent to Double Bridges Road and Mossing Ford Road. This land would provide recreational opportunities such as hiking, biking, horseback riding hunting or just enjoying nature. The State will manage and maintain the property, including silviculture and the County will receive 25% of the timber sale income generated each year. Mr. Darden asked for a letter of support from the County that would be useful in the application for grants to pay for a portion of the property.

Motion was made by Kay Pierantoni, seconded by Donna Fore and carried with all other members present and voting yes to table the State Forest support letter until more information is available.

Mr. Robert Taylor with Wilkes/River Street Communication addressed the Board. Mr. Taylor provided a Power Point presentation on the Wilkes/Riverstreet Company. Wilkes Communications is a member owned parent cooperative established in 1967. Riverstreet Networks is a for profit subsidiary established in 2014. The combined companies employ 150 plus employees. Mr. Taylor provided information on the Connect America Fund Phase II Auction Summary that covers 13,518 locations with \$32,140,402 in support which equals \$2,378.00 per location. Wilkes Communications and Riverstreet Networks is continuing their efforts to bring more internet opportunities to Charlotte County.

Motion was made by Donna Fore, seconded by Robert L. Shook, Jr. and carried with Gary D. Walker abstaining and all other members present and voting yes to approve a request from the Randolph Henry Hall of Fame Committee for a \$500 donation for the Hall of Fame banquet.

Chairman Hamlett set a public hearing for Wednesday October 9, 2019 at 7:05 p.m. to amend and appropriate State and Federal funding for the FY-2020 school budget.

Motion was made by Donna Fore, seconded by Kay M. Pierantoni to approve the change order to the RCV Communications System Agreement.

Previous motion was amended by Donna Fore, seconded by Kay M. Pierantoni and carried with Royal S. Freeman voting no and all other members present and voting yes to approve the change order to the RCV Communications System Agreement with the following conditions;

Removal of the AES encryption enhancements in the amount of \$21,090  
Review of entities radios will be purchased for and not include radios for State Police and Department of Game and Inland Fisheries.

Motion was made by Crystal S. Shepherd, seconded by Kay M. Pierantoni and carried with all other members present and voting yes to re-appoint Regina Trent to the Piedmont Senior Resources Board.

Motion was made by Kay M. Pierantoni, seconded by Crystal S. Shepherd and carried with all other members present and voting yes to approve an agreement between Mid Atlantic Broadband Company, the County, and Tobacco Region Revitalization Commission and authorize the County Administrator, Daniel Witt, to execute the agreement.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with all other members present and voting yes for the Board to authorize staff to enter into an agreement with VML/VACo to provide financing options for the County's communication system in the amount of \$3,100,000.

Chairman Hamlett requested Supervisor Pierantoni coordinate a trash pick up event in October or November taking into consideration hunting season. Supervisor Pierantoni will email all board members once a schedule has been established.

Daniel Witt gave the Administrator's report.

Motion was made by Gary D. Walker, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to appropriate the following for FY-2020.

		<b>Expenditure</b>	<b>Revenue</b>
<b>10-3106-5413</b>	<b>State Asset Forfeiture Funds-Operating Supplies</b>	<b>643.44</b>	
<b>10-510030</b>	<b>Funds from General Fund Balance</b>		<b>643.44</b>
<b>10-9902-9006</b>	<b>Transfer to School Capital Project-Phase I</b>	<b>21,800.59</b>	
<b>10-510030</b>	<b>Funds from General Fund Balance</b>		<b>21,800.59</b>
<b>70-9400-8233</b>	<b>PPEA-Phenix &amp; Bacon Schools</b>	<b>21,800.59</b>	
<b>70-410010</b>	<b>Transfer from General Fund</b>		<b>21,800.59</b>
<b>70-9400-8230</b>	<b>New Courthouse Project</b>	<b>6,000.00</b>	
<b>70-170602</b>	<b>Miscellaneous – Bond Proceeds (Courthouse)</b>		<b>6,000.00</b>
<b>Total</b>		<b>50,244.62</b>	<b>50,244.62</b>

Motion was made by Royal S. Freeman, seconded by Crystal S. Shepherd and carried with all other members present and voting yes to approve the invoices for August 2019, FY 2020 in the amount of \$835,421.30.

***Board Member Other Comments:***

Gary D. Walker – Supervisor Walker suggested having the joint meeting with the School Board at the Central Middle School library or the cafeteria to discuss phase 2, so everyone can be on the same level. The Board requested more information from Mr. Darden from the State Forestry Department, and Supervisor Walker suggested Board members provide Mr. Witt with a list of information needed to give to Mr. Darden.

Donna Fore – Supervisor Fore requested Mr. Witt have Mr. Dave Davis with RDA address the Board in November concerning the software issues with the RDA system. Supervisor Fore has received complaints from some local business owners concerning the elimination of the tire disposal for commercial tires. Supervisor Fore requested the tire disposal be on the October agenda.

Royal S. Freeman - None

Kay M. Pierantoni – Supervisor Pierantoni is concerned with receiving correct information from the Department of Forestry on revenue, if the property located in Charlotte County is converted to a State Forest.

Crystal Shepherd – Supervisor Shepherd has concerns over lack of signage for the Court House and the entrance and exit. By consensus, the Board directed staff to provide a plan for signage and to work with VDOT.

Robert L. Shook, Jr. – None

Garland H. Hamlett, Jr. – Chairman Hamlett feels the need for one procurement policy for the County. Supervisor Hamlett would like to the County move forward with a Citizens Academy for citizens to understand the working of local government.

Chairman Hamlett set a closed session meeting of the Board of Supervisors for October 9, 2019 at 6:00 p.m. for the County Administrator evaluation.

***Public Comment:***

Kathy Liston addressed the Board with appreciation of the Board and the Staff on the meetings and the improvements in the minutes. Ms. Liston also complimented Mr. Witt on his job performance as the County Administrator.

Motion was made by Robert L. Shook, Jr. seconded by Kay M. Pierantoni pursuant to Virginia Code Section 2.2-3711 that the Charlotte County Board of Supervisors hold a closed meeting to discuss:

**Virginia Code Section 2.2-3711.A.8:** Consultation with legal counsel employed or retained by a public body regarding a specific legal matter requiring the provisions of legal advice by such counsel.

Specifically, the Board will discuss the pending opioid litigation.

Roll call vote as follows; Robert L. Shook, Jr.-Aye; Kay M. Pierantoni-Aye; Donna Fore-Aye; Royal S. Freeman-Aye; Gary D. Walker-Aye; Crystal S. Shepherd-Aye; and Garland H. Hamlett, Jr.-Aye.

Motion was made by Crystal S. Shepherd, seconded by Donna Fore pursuant to Virginia Code Section 2.2-3712.B., the Supervisors signing below certify that, to the best of each Supervisor's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which

the closed meeting was convened were heard, discussed or considered in the closed meeting of the Charlotte County Board of Supervisors.

Roll call vote as follows: Crystal S. Shepherd-Aye; Donna Fore-Aye; Royal Freeman-Aye; Kay M. Pierantoni-Aye; Gary D. Walker-Aye; Robert L. Shook, Jr.-Aye; and Garland H. Hamlett, Jr.-Aye.

The meeting was adjourned.