

At a regular meeting of the Charlotte County Board of Supervisors held in the Administration Building of said county on October 13, 2020 at 6:00 p.m.

Present: Garland H. Hamlett, Jr. Chairman
Gary D. Walker, Vice Chairman
Kay M. Pierantoni
Tony Reeves
Donna Fore

Absent: Robert L. Shook, Jr
Will Garnett

Chairman Hamlett called the meeting to order.

Chairman Hamlett gave the invocation.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with Robert L. Shook, Jr. and Will Garnett absent and all other members present and voting yes to approve the agenda as amended.

The agenda was amended to include a request by the Treasurer to pay an invoice for postage.

Motion was made by Pierantoni, seconded by Donna Fore and carried with Robert L. Shook, Jr., and Will Garnett absent and all other members present and voting yes to approve the minutes as presented.

Supervisor Pierantoni requested the Administrator's Report be included in the minutes moving forward.

Supervisor Garnett arrived at 6:05 p.m.

Committee Reports:

Supervisor Pierantoni:

Christmas Parents:

Supervisor Pierantoni stated Christmas Parents will have at least 200 children to help this year. Supervisor Pierantoni stated this will be a challenge this year as fundraising and toy collection is being hampered by the pandemic. Supervisor Pierantoni stated they will continue to move forward and if anyone is available to help in anyway to please contact her.

Social Services:

Supervisor Pierantoni stated most Social Services employees are working remotely due to an outbreak but are continuing to serve the Citizens of the County.

Supervisor Pierantoni stated one of the HVAC units serving the DSS space has died and an emergency purchase order was placed, with a new unit planned for installation in late October. The DSS Board did not feel employees could return to work safely until the HVAC unit is replaced.

Supervisor Pierantoni stated Social Services will try to do Thanksgiving baskets for those in need, as well as continue the Christmas Brighter for foster children and the elderly. Supervisor Pierantoni stated anyone wishing to help should contact the Department of Social Services.

Piedmont Alliance for Substance Abuse:

Supervisor Pierantoni stated there will be a Zoom meeting for the Alliance on October 28th at 11:00 a.m. Supervisor Pierantoni stated COVID has presented

unique challenges for people with substance abuse disorders and recovery. Substance abuse numbers have increased since the pandemic started.

Planning Commission:

Supervisor Pierantoni stated the Planning Commission update would be provided later in the Board meeting.

Sales Tax Referendum:

Supervisor Pierantoni stated the Sales Tax Committee will meet on Thursday at 1:00 p.m. Supervisor Pierantoni stated signs have been put in all districts, letters to the newspapers have been submitted and posts are on Facebook.

Supervisor Garnett: None

Supervisor Reeves: None

Supervisor Fore: None

Supervisor Walker: None

Chairman Hamlett: Chairman Hamlett continues to work with the Virginia Department of Emergency Management.

Carmilita Escoto addressed the Board with an update on the Crossroads Services Board. Ms. Escoto reported on October 5-day programs re-opened and are actively following COVID guidelines, Ms. Escoto stated case management is still working remotely. Ms. Escoto stated the Board recently toured the building in Charlotte Court House to be used for Crossroads Services. Ms. Escoto stated she will update more after the next meeting.

Monica Elder, Staff Representative for the Planning Commission, addressed the Board with the following report for the Courthouse Solar, LLC 15.2-2232 review findings:

At the request of applicant Courthouse Solar, LLC, and in accordance with Virginia Code §15.2-2232, the Charlotte County Planning Commission, with the assistance of The Berkley Group, performed a review to determine if the proposed Courthouse Solar utility-scale solar project is "substantially in accord" with the Charlotte County Comprehensive Plan.

After reviewing the proposed location, relevant citations in the comprehensive plan, the future land use map, and other critical site characteristics and considerations, and taking into account citizen comments regarding Comprehensive Plan compliance, the Planning Commission has concluded that the proposed use of the site is substantially in accord with the Charlotte County Comprehensive Plan or parts thereof for the following reasons:

1. The project parcels are zoned General Agricultural.
2. The location is more than half (1/2) a mile from the nearest town boundary.
3. The proposed project would generate alternative, clean energy.
4. The proposed project would require minimal County services to operate.
5. The proposed project involves only a small part of the total agricultural land in the County and will have setbacks and buffers which, if adequate in scope and required in the Conditional Use Permit, could afford protection for adjacent properties

If the Charlotte County Board of Supervisors accepts the Planning Commission's findings regarding the 15.2-2232 review, the Planning Commission will continue with their review of the Courthouse Solar LLC conditional use permit application.

The Planning Commission has scheduled their public hearing for that application for Tuesday, October 27th at 7:00 pm.

Motion was made by Gary D. Walker, seconded by Will Garnett to authorize staff to advertise the Courthouse Solar Project public hearing for the November Board meeting, if the Planning Commission approved the Courthouse Solar Project Conditional Use Permit.

Roll call vote as follows: Gary D. Walker-Aye; Will Garnett-Aye; Tony Reeves-Aye; Donna Fore-No; Kay Pierantoni-No; Robert L. Shook, Jr. – Absent and Garland H. Hamlett, Jr.-No.

Due to a tie vote the motion failed.

Public Comment:

Vice Chairman Walker read the following comments from Terry Ramsey:

Communications have changed greatly since 1993 when the current ground lease was signed for the Law Lane Tower in Charlotte Court House. Looking back the current lease was a give-away to U.S. Cellular. The County receives no ground rent, no sharing of colocation fees, and no other payments. While County may locate equipment on the tower, free space for emergency communications is often provided in addition to rent. While the four car phones the County received free may have been a “big deal” in 1993, looking back they were pennies for a 30 year rent free lease. This 300 foot tall tower in a central location has given U.S. Cellular the competitive advantage to become the only carrier providing reliable cell service in Charlotte Court House and the surrounding area.

This huge tower shines a bright red blinking light into the Town’s Historic District. Current zoning and concern for historic preservation would not allow such a tower today.

The Board should take no action today which would bind the County, either legally or otherwise, to extend the current lease. All options should be kept open. The County should immediately start planning for the expiration of the current lease on August 3, 2023. The telecommunications industry changes quickly (for example 5G) and tower companies are tough negotiators. The County should seek advice from cell tower experts so as not to repeat the 1993 give-away.

Any new lease on the Law Lane Tower site should consider the following:

- Relocating tower so not visible from the Charlotte Court House Historic District.
- Encouraging other cell carriers to provide reliable service in the County.
- Ways to use tower to extend broad band service.
- County property ownership rights at expiration of current lease as negotiating leverage.
- Ground rent with a cost of living escalator.
- County sharing in colocation rental fees from other carriers using the tower.
- Other opportunities to increase County revenue and improve cell service to County citizens.

Brick Goldman with the Southside Virginia Produce Growers Association addressed the Board. Mr. Goldman gave an overview of the past two years of the Association and business. Mr. Goldman stated the Association has applied for a grant from the Tobacco Commission and is requesting the Board provide the match of \$2,000 required by the Virginia Department of Agriculture & Consumer Services for a grant.

Motion was made by Donna Fore, seconded by Gary D. Walker and carried with Robert L. Shook, Jr. absent and all other members present and voting yes to approve the request by the Southside Virginia Produce Growers Association for the \$2,000 match required by the Virginia Department of Agriculture & Consumer Services.

Michael Carwile signed up to speak but declined.

P. K. Pettus addressed the Board. Ms. Pettus addressed the Board with concerns over an article in the Richmond Times Dispatch concerning the Tobacco Commission and how some of their loans/grants have been handled. Ms. Pettus has questions concerning the Heartland Regional Authority Board. Ms. Pettus stated questions had been raised at previous Board meetings concerning the Heartland Regional Authority Board. Ms. Pettus would like to request the annual reports for the Heartland Authority for 2002 thru 2017. Ms. Pettus also request a complete set of minutes since inception, and the minutes of the meetings in which the Amelia Supervisor requested to amend the ordinance to eliminate terms limits for Board members. Ms. Pettus also requested an audit of the Heartland Authority.

Motion was made by Tony Reeves, seconded by Kay M. Pierantoni to approve the following PPEA Resolution;

WHEREAS, Phase 1 construction and improvements of school facilities referred to as the Phase 1 school project have been completed (“Phase 1 Project”);

WHEREAS, the Charlotte County School Board (“School Board”) has taken action for design, construction and operation of new school facilities referred to as the Phase 2 school project (“Phase 2 Project”);

WHEREAS, the School Board has received and approved a Comprehensive Agreement with Jamerson-Lewis Construction for the construction of the Phase 2 project;

WHEREAS, the School Board has requested that the Charlotte County Board of Supervisors (“Supervisors”) finance a sum to fund the Phase 2 Project, the cost of which the School Board has estimated will not exceed a total of \$5,616,540;

WHEREAS, the Supervisors intend to grant the School Board’s request, on the terms and conditions set forth herein.

IT IS, ACCORDINGLY, HEREBY RESOLVED by the Charlotte County Board of Supervisors as follows:

- a. The Supervisors hereby express their intent to include in the County’s FY21 budget the sum of \$5,616,540 for the School Board to fund the Phase 2 Project, on the condition that the amount is a “not to exceed” sum, and with the expectation and hope that the School Board can complete the Phase 2 Project at a cost as much below \$5,616,540 as possible.
- b. The Supervisors hereby express their intent to seek funding in the sum of \$5,616,540 for the School Board to pay for the Phase 2 Project.
- c. As a condition of providing funding for the Phase 2 Project, the Supervisors will require that the School Board, not the Supervisors, enter into a contract with the contractor procured by the School Board in compliance with the Virginia Public Procurement Act, the Virginia Public-Private Education and Infrastructure Act (PPEA), and/or the County’s PPEA policy, and for that purpose, the School Board and its attorney must determine whether the School Board has heretofore adopted a PPEA policy, and if not, effect such adoption.

- d. The School Board will provide to the Supervisors, at least monthly, a written report of construction progress and any other matters relevant to the Phase 2 Project.

Roll call vote as follows: Tony Reeves-Aye; Kay M. Pierantoni-Aye; Donna Fore-Aye; Will Garnett-Aye; Robert L. Shook, Jr.-Absent Gary D. Walker-Aye; and Garland H. Hamlett, Jr.-Aye.

Motion was made by Gary D. Walker, seconded by Tony Reeves and carried with Robert L. Shook, Jr. absent and all other members present and voting yes to approve the follow PPTRA resolution reaffirming with the percentage added;

In accordance with the requirements set forth in *VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E.*, as amended by *Chapter 1 of the Acts of Assembly* (2004 Special Session I) and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle used within the County of Charlotte, Virginia commencing January 1, 2010, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 26% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive only 26% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

Scott Frederick with VDOT addressed the Board by phone. Mr. Frederick stated there will be a virtual on November 12th from 4-6:00 p.m. to answer questions on the proposed round-about due to be installed on Rt. 15 and Hwy 360. Mr. Frederick stated crews are continuing patchwork and a lot of ditching due to extreme rainy weather. Mr. Frederick stated crews are working on an over lay on Hwy 360 at the southern end of the County. Mr. Frederick stated the stop sign at the intersection of Four Locust Hwy and Church Street in Keysville has been moved back to avoid any further accidents. Mr. Frederick stated five new drainage pipes will be installed at various locations within the County in the near future, brush cutting is underway and three mowing crews are currently mowing in the County.

Chairman Hamlett requested Administrator Witt arrange to have the Board room open for the virtual meeting with VDOT to accommodate the public.

Administrator Witt updated the Board on the Lease agreement for the U. S. Cellular tower located at Law Lane. Administrator Witt stated the County Attorney is continuing to work with U. S. Cellular and does not have a recommendation yet. Administrator Witt stated if he receives any information in a timely manner prior to the November Board meeting, he will call a special meeting, If not, Administrator Witt stated he will update the Board at the November meeting.

Motion was made by Gary D. Walker, seconded by Will Garnett and carried with Robert L. Shook, Jr. absent and all other members present and voting yes to approve the following resolution at the Treasurer’s request;

WHEREAS, the citizens of Charlotte County duly elected Patricia P. Berkeley to serve as Treasurer at the November 9, 2019 election; and

WHEREAS, the Code of Virginia provides the Treasurer with the authority to perform the necessary duties to manage the revenues of the County; and

WHEREAS, some financial institutions now require that treasurers provide written authorization from the governing body to perform specific activities associated with the locality's accounts;

NOW THEREFORE, BE IT RESOLVED per §58.1-3149 of the Code of Virginia, the Charlotte County Board of Supervisors does hereby authorize Charlotte County Treasurer Patricia P. Berkeley to open and close accounts on behalf of Charlotte County; to sign checks drawn on the bank accounts of Charlotte County; to process wire transfers on behalf of Charlotte County; and to handle any related transactions to these accounts as deemed necessary to manage the revenue of Charlotte County in accordance with the Code of Virginia.

Motion was made by Donna Fore, seconded by Will Garnett and carried with Robert L. Shook, Jr absent and all other members present and voting yes to approve the Wire Transfer resolution at the Treasurer's request;

WHEREAS, the citizens of Charlotte County duly elected Patricia P. Berkeley to serve as Treasurer at the November 9, 2019 election; and

WHEREAS, there are times when the Treasurer may be out of the office and wire transfers must be processed in order to meet set deadlines;

NOW THEREFORE, BE IT RESOLVED, that at the Treasurer's request, the Charlotte County Board of Supervisors authorizes Terri S. Jones, Deputy, and Sara E. Driskill, Deputy, to process wire transfers whenever the necessity arises due to the Treasurer's absence or the Treasurer's inability to process wire transfers for any other reason.

Convenience Center Policy Discussion:

Administrator Witt stated ad current guidelines state, the convenience center workers are to help citizens who request assistance and ask citizens to remain in vehicle, and if no assistance is needed the workers are to observe disposal of trash to make sure it is placed in the correct bin. If a citizen has an item to large to handle alone, the worker is to suggest the citizen bring someone back to assist with unloading. PPE is provided by the County to all workers and should be worn at all times.

Administrator Witt stated recently there was an incident at a convenience center where the citizens were out of the vehicle and stated they tested positive for COVID 19. As a result, the convenience center worker was quarantined, and the policy was re-instated, for safety of the employees to not to handle trash and remain at a distance from citizens.

Chairman Hamlett deferred a policy decision to the Public Works Committee who will be meeting on Thursday at 1:00 p.m.

Administrator Witt addressed the Board with the following information for voting credentials for the 2020 VACo annual business meeting:

Dean Lynch, Executive Director for VACo, provided the attached two documents requesting the Charlotte County Board of Supervisors designate a representative to cast vote(s) at the annual business meeting. The meeting will be held on November 11, 2020 at 10:00 a.m. on WebEx's virtual platform.

Once appointed, the supervisor will need to complete the Voting Credentials Form or a Proxy Statement, which must be submitted to VACo by November 1, 2020.

By consensus of Board it was decided not to have a voting member for 2020.

Halloween & COVID Discussion:

Chairman Hamlett stated the decision should be left to each Town.

Broadband Update – Chandler Vaughan, Intern Administration

Mr. Vaughan updated the Board with the following Broadband report:

County Library System staff were notified in late September of the approval of a grant from the Library of Virginia to fund internet hotspot deployment. Funding was granted for 12 hotspots designed to be loaned out in a process similar to loaning a library book. Funding was also received to deploy 8 more powerful hotspots, capable of hosting multiple users at locations around Charlotte County.

Beginning in late September, county staff began to contact potential hotspot hosts. Potential hosts were identified by attempting to locate hotspots in order that the vast majority of citizens have no more than a ten-minute drive to access the internet.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with Robert L. Shook, Jr. absent and all other members present and voting yes to enter into a two year contract with Mecklenburg Electric to provide a hotspot at the Wylliesburg convenience center.

Administrator Witt addressed the Board and provided the following information on a lease opportunity for 117 LeGrande Avenue;

Staff was contacted on October 5th with an inquiry about County owned office space for rent. LOC Family Services has been awarded a grant through the National Restaurant Association Educational Foundation to provide employment and educational coordination and training services geared towards hospitality and restaurant opportunities for justice-involved young adults between the ages of 18 and 24. The two areas where they are able to provide this service are Charlotte County and Mecklenburg County because they were the only counties that showed a poverty average of 25% or higher according to the 2018 US Census report and counties have to connect according to the grant solicitation.

LOC Family Services is a non-profit and has had a presence in Charlotte County for several years. Shelley Mays-Couch, Project Director, and her board treasurer toured the vacant building at 117 LeGrande Avenue which formerly served as the Commonwealth's Attorney's Office, and the vacant office space in the Victims Witness Office at 130 LeGrande Avenue. After the tour, they offered \$500 per month for the 117 LeGrande Avenue building. They would also pay the utilities, water, electric and internet.

The Board had previously agreed to renting this building for \$600 monthly and it has been advertised for over 8 months with no serious inquires. The initial lease offered by LOC Family Services is for a period of 1-year with the possibility of 2 additional years and the \$500 is within their grant budget.

Motion was made by Gary D. Walker, seconded by Tony Reeves and carried with Robert L. Shook, Jr. absent and all other members present and voting yes to rent

the building located at 117 LeGrande Avenue to LOC Family Services at a rate of \$500 per month, with the lessee paying all utilities.

Administrator Witt gave the Administrator's Report. Administrator Witt reported the following;

1. **Radio Communications:** Jeff with RCV has provided a detailed update for the September progress.

The final tower lease agreement which is associated with the US Cellular tower on Law Lane, Charlotte Court House, will be discussed tonight.

2. **Solar Update:** Staff participated in the monthly regional conference call on September 30 with Advantus Strategies. We had a good discussion with Bobby Tucker, Director, Public Service Tax regarding the valuation and depreciation of solar facilities and equipment. It has been contended that solar needs a different schedule from typical M&T tax schedules for other non-solar equipment. The Department of Mines, Minerals & Energy (DMME) is also working on addressing depreciation and M&T schedules for this equipment. At least two localities have entered into site agreements with solar companies and those were shared with the group.

Takeaways from the conference call:

As part of the conditional use permit process, localities should consider asking that the following data be provided by the developers:

1. The expected lifespan of the project (Richmond County, 35 years for example) or communicate that directly to the SCC
2. The cost of construction (COC) number that was submitted to the federal government to apply for the federal tax credit (Ask for a copy of their federal tax credit submission. If they push back, remind them that your commissioner of the revenue has to assist in valuation of projects under 25 MW and you will now require this data upfront, regardless of project size.)
3. The COC number in the financial operating report supplied to the SCC (The federal COC, the COC number submitted to the SCC, and the number given to the locality should be the same. SCC would like to have this information.)
4. Request the applicant/owner operator notify the locality's planning office and commissioner's office when panels have been replaced, the value of the replacement panel, and a notation of why they were replaced (faulty panel, storm or other damage, etc.). The frequency and reason for replacement will help the SCC document lifespan.
5. As an option and part of the conditional use permit, also require a panel rotation schedule.

3. **RDA Tax Collection and Assessment System:**

Reports from the Treasurer and Commissioner of the Revenue were as follows:

Trisha reported September was uneventful and the system remained stable in her office.

Naisha reported challenges with vehicles that were located in a town being moved to the County, an error in the DMV import process. This is being corrected. The Breeze staff thought they were helping by consolidating/combining names/accounts according to real estate and DMV records and those don't always match. Her staff caught the error and have made the corrections.

4. School Renovation Update: Phase II:

The Board participated in a joint work session with the School Board on September 29th. A resolution of support for the Phase II project was discussed and will be presented for adoption at tonight’s meeting.

The bond sale to finance the project is scheduled for October 20th with closing scheduled for early November.

In FY2020 the Board appropriated \$586K to the schools for Phase II renovations in the form of ‘pay-go’ money. Mr. Arbogast has been leading these renovations and as of the end of September 2020, \$522,096 has been expensed, with a balance of \$63,904 remaining.

5. Broadband: Report provided by Chandler Vaughan. Staff continues to work with RiverStreet, providing requested information to accurately develop a countywide broadband plan. The estimated completion time is 6-months.

6. Cares ACT Budget: Staff has been working with the fire departments to order needed equipment using the \$175,000 appropriated by the Board from CARES funding. It is anticipated that the departments will have finalized their equipment lists and orders will be placed prior to or just after the Board meeting. Staff developed a small business program and is recommending the Board appropriate \$150,000 and authorize staff to administer the program.

7. COVID-19: VDEM Update as of October 8, 2020

Piedmont Health District	Locality	Total Cases	Hospitalized	Deaths
	Amelia	128	14	5
8-Oct	Buckingham	705	25	9
	Charlotte	157	8	0
	Cumberland	109	8	2
	Lunenburg	124	7	3
	Nottoway	293	44	20
	Prince Edward	631	34	12
		2,147	140	51
Virginia Total Confirmed: Cases (146,957) Confirmed Deaths (3,097)				
US Total: Cases (Total cases: 7,551,257) Deaths (211,844)				

7. Virginia Department of Historic Resources (VDHR) Grant Opportunity: In the last communication with Caitlin Sylvester, DHR stated they hope to award the subawards in October. No official award has been received as of the writing of this report.

8. VDOT: Attached is the information, provided by Anthony Revelle, P.E., VDOT, for the virtual public hearing for the improvements at the Route 360 and Route 15 interchange. The hearing date is November 12, 2020.

District-wide activities:

Crews will perform various construction/maintenance activities throughout the district using the best practices of social distancing. Activities include, but are not limited to bridge & guardrail maintenance, brush/tree/limb cutting, surface/shoulder work, work orders, pavement messaging, mowing, boom axing, drainage repairs/work and roadside cleanup.

9. **Surplus Items:** I've been working with Glenn to secure additional storage space for County owned property, most recently newly purchased voting machines. Many of the items consuming the current storage spaces have been in storage for 10+ years and will never be needed and likely are not usable. i.e. metal desks, metal storage cabinets, electronics, lighting fixtures, etc. We are running short on space and staff would like the Board to provide direction on how they would like staff to dispose of this 'surplus' property.

Larger items like vehicles can be sold on a government auction website, such as www.govdeals.com or www.publicsurplus.com

The Board requested Administrator Witt set up a solar workshop on November 9, 2020 at Noon, prior to the regular Board meeting.

CARES Act Report/ Expenses:

Administrator Witt stated there is \$8,474.92 funding remaining pending Board of approval of the expenses presented. Administrator Witt stated the County is looking to purchase a public works vehicle either thru State contract or a local dealership. Administrator Witt stated Chandler has put together information for the small business grant and would like for the Board to review the information provided. Administrator Witt stated in most Counties the IDA or Chamber of Commerce have taken the responsibility for the grants, but it will be the County's staff responsibility to oversee the applications unless the Board deems different.

Administrator Witt stated CARES funding is available to use for public safety payroll. Administrator Witt stated salaries not paid by the Comp Board can be funded with CARES money, therefore putting the general fund in the black.

Administrator Witt suggested giving a one-time bonus to County employees using CARES funding. County employees have continuously worked to serve the public avoiding office closure during the pandemic. Mr. Witt stated full time employees would receive a one-time bonus of \$1,500 and part-time employees, depending on hours worked would, receive a one-time bonus of approximately \$600 - \$1000.

Supervisor Pierantoni requested Supervisor Shook and Supervisor Fore oversee the small business grants with the staff.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore to table all CARES expenditures until the November meeting.

Supervisor Pierantoni withdrew her motion.

Motion was made by Kay M. Pierantoni, seconded by Tony Reeves and carried with Robert L. Shook, Jr. absent and all other members present and voting yes to approve the CARES expenditures with the exception of the one time employee bonus which will be discussed in the November meeting and include the funds needed for a ventilator for the Charlotte Court House Fire Department and an extractor for the Red House Fire Department.

Public Comment: None

Motion was made by Gary D. Walker, seconded by Will Garnett and carried with Robert L. Shook, Jr. absent and all other members present and voting yes to approve the following appropriations for FY2021;

		Expenditure	Revenue
10-3303-3002	VJCCA (carry forward FY20-to return to State)	19,549.50	

10-510030	Funds from General Fund Balance		19,549.50
10-2106-5811	Records Preservation Grant-Circuit Court Clerk	13,140.00	
10-230802	Records Preservation Grant-Circuit Court Clerk		13,140.00
10-3202-5616	Fire Program Funds	1,844.00	
10-240410	Fire Program Funds		1,844.00
10-1304	CTCL Grant for Election	20,034.00	
10-330303	CTCL Grant for Election		20,034.00
Total		54,567.50	54,567.50

Motion was made by Kay M. Pierantoni, seconded by Will Garnett and carried with Robert L. Shook, Jr. absent and all other members present and voting yes to approve the invoices for October FY-2021 in the amount of \$766,115.56 and to correct the certification date by the Administrator.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with Robert L. Shook, Jr. absent and all other members present and voting yes to approve the Treasurer's request for bill payment in the amount of \$7,024.00 for postage.

Board Member Other Comments:

Will Garnett – None

Kay M. Pierantoni – Supervisor Pierantoni stated the body cameras would require a public hearing and a policy available for adoption. Supervisor Pierantoni requested staff advertise a public hearing for the December meeting on the implementation of the body cameras

Robert L. Shook, Jr. – Absent

Donna Fore – Supervisor Fore stated she appreciates all the work that has been done for hotspots in the County. Supervisor Fore requested staff try to determine if more hotspots can be located in the County.

Tony Reeves - None

Gary D. Walker – None

Garland H. Hamlett, Jr. – Chairman Hamlett stated one thing that has been neglected in the County for a long time is the application for amateur radio. Chairman Hamlett stated this could help with emergency operations and more repeaters need to be established in the County.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore pursuant to Virginia Code Section 2.2-3711.A.1, that the Charlotte County Board of Supervisors hold a closed meeting for the following purpose:

Discussion of the performance of a specific employee of a public body.

Specifically, the Board with discuss the annual performance evaluation of the County Administrator.

Roll call vote as follows; Kay M. Pierantoni-Aye; Donna Fore-Aye; Tony Reeves-Aye; Will Garnett-Aye; Robert L. Shook, Jr.-Absent; Gary D. Walker-Aye and Garland H. Hamlett, Jr.-Aye.

Motion was made by Gary D. Walker, seconded by Tony Reeves pursuant to Virginia Code Section 2.2-3712.B, the Supervisors signing below certify that, to the best of each Supervisor's knowledge, (i) only public business matters lawfully

exempted from open meeting requirements under the Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting of the Charlotte County Board of Supervisors.

Roll call vote as follows; Gary D. Walker-Aye; Tony Reeves-Aye, Donna Fore-Aye; Will Garnett-Aye; Kay M. Pierantoni-Aye; Robert L. Shook, Jr.-Absent and Garland H. Hamlett, Jr.-Aye.

Being no further business, the meeting was adjourned.